**COPE OF WORK – BID TEMPLATE**

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| **PROJECT NAME** | **Liberty Basement Repairs/Updates (Agency Bid #2)** | |
| **COMPANY NAME** | Liberty Community Services, Inc. | |
| **POINT OF CONTACT** | Jim Pettinelli – Bid Process  Mike Campbell – Construction/Work Activity | |
| **PHONE** | (203) 497-2310 | |
| **EMAIL** | mcampbell@libertycs.org | |
| **COMPANY MAILING ADDRESS** | 153 East Street, New Haven, CT 06511 | |
| **PROJECT LOCATION** | Three properties: one on Orchid St., two on George St. | |
| **Bid Documents DATE** | April 23, 2024 | |
|  | |
| ***Project Details*** | |
| ***Sealed bids are due May 14, 2024, at 2pm by mail or hand delivered to Liberty Community Services, 153 East Street – Suite 100, New Haven CT 06511***  **The work includes:**  **a)** *in two basement areas - updating and renovating space – repair and renovate walls as necessary - in these spaces the sheetrock/walls have been cut away due to past water damage, painting throughout, replace any electrical outlets as needed.*  ***b)*** *in one basement – repair/paint or cut/replace all areas that have limited past water damage following current practices – i.e. paint/repair as needed and take appropriate precautions related to potential exposure while work is being completed and/or responding to areas.*  All work to be completed in accordance with Contract Documentation and Specifications finalized with Owner. The contractor will also be responsible for all insurance requirements, and any required permits and inspections. | |

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| **Contractor:** |  |
| **Contractor Contact Information,**  **name, email, phone:** |  |
| **Contractor Full Mailing Address:** |  |
| **License Information:** |  |

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| **DEFINED COST** | | | |
| **EXPENSE** | **DESCRIPTION** | | **COST** |
| LABOR |  | | $ - |
| MATERIALS |  | | $ - |
| OTHER |  | | $ - |
| OTHER |  | | $ - |
|  | | **TOTAL** | $ - |

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| **Start Date:** |  |

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| **Comments, other noties:** |
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Signatures

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| --- | --- |
| **Contractor:** |  |
| **SIGNATURE** |  |
| **DATE** |  |

**Please attach any other details to this form and submit with your sealed bid**