**INVITATION TO BID #3 *public posting to the Liberty Community Services Webpage 4.23.2024***

**Bid Documents** (this invitation with outline of work/primary specs and Bid Template)

Outline of Defined Construction/Renovation/Work: Liberty State Street Camera Upgrades

1. Liberty Community Services, Inc., (hereafter known as the Owner) in New Haven will receive by mail or hand delivered, sealed bids in duplicate on or before May 14, 2024, at 2:00pm at their offices at 153 East St, Suite 100, New Haven CT and said bids will be publicly opened and read aloud immediately thereafter. A Zoom link may be provided to all registered bidders. Bids received after the time set will be considered informal and will be rejected.
2. Bids will be received for furnishing all labor, materials, tools, equipment, and removal of demolition material necessary to update the existing camera system (currently 40 aging cameras) at Liberty’s State Street property. **The work includes:** ***a)*** *install a new full camera system within the building that is compliant with any state/federal laws (National Defense Authorization Act, Secure Equipment Act of 2021, or other related laws), cameras will be placed near building doorways, common meetings spaces, common hallways – projected total number of cameras (23). Primary locations: Basement (3) current locations, plus add one covering elevator landing; First Floor (8) 1 at entrance, 2 in the hallway, 2 in each stairwell for that floor, 1 back community room, 1 computer lab, 1 in community space next door; 2FL/3FL/4FL (12) 2 in hallways on each floor, 2 in each stairwell for each floor.* ***b)*** *Identify any service agreements being offered, or exclusions or other requirements/notifications.*

(the owner and contractor will confirm final plan/location of cameras and portions of work may be adjusted. (value engineered – based on final quotes) through mutual owner/contractor consent)

1. All work to be completed in accordance with Contract Documentation and Specifications finalized with Owner. The contract work will include general construction/work, and all other work necessary or incidental to the completion of the project in accordance with the Contract Documents which are available at the address of the Owner. The contractor will enter into an agreed upon contract and be responsible for all insurance requirements, required permits and inspections.
2. The project is supported by public funding provided to Liberty Community Services.
3. The Owner reserves the right to reject any and all bids and to waive any informality in bidding. The Owner reserves the right to reject any and all contractors and sub-contractors. All bid documents must be complete when the bid is submitted.
4. No bid shall be withdrawn for a period of sixty days (60) subsequent to the opening of the bids or until the next workday following said period, without the consent of the above-mentioned Owner.
5. The Owner will conduct a walk-through pre-bid conference on April 30, 2024, at 10am, beginning at Owner’s offices located at 153 East Street, New Haven CT. All interested bidders are encouraged to attend said meeting in order to clarify the scope of the work and the intent of the bid. If this date does not work, another time may be arranged.
6. We are looking to have work commence on/about June 10, 2024, with a projected completion date of July 12, 2024.
7. Liberty Community Services, Inc. is an Affirmative Action/Equal Opportunity Employer. Minority/Women’s Business Enterprises are encouraged to apply.

Please complete the attached Scope of Work – Bid Template and place it in a sealed envelope.

ALL SEALED BID ENVELOPES MUST BE MARKED WITH BID TITLE, BID OPENING DATE AND TIME, AND SENT TO OR DELIVERED TO: **Liberty Community Services, Inc., 153 East Street – Suite 100, New Haven, CT 06511**

**Bids Due – May 14, 2024, at 2pm**